



Annual Conference

April 27 & 28, 2018
Calgary

Essential Pieces ELCC Conference: Connecting Professionals Call for Presenters

The Association of Early Childhood Educators of Alberta (AECEA) invites you to submit proposals for workshops to be part of our upcoming annual conference, taking place **April 27 & 28, 2018** at Mount Royal University in Calgary.

CRITERIA

Workshop sessions should:

- Be 1.25 hours in length
- Run for the entire time block
- Be designed for an adult audience and allow for interaction and questions
- Reflect inclusive programming/curriculum for any or all of the following: infant/toddler, preschool-age, or school-age children
- Provide innovative programs or research findings, and be suited for a minimum of 40 delegates
- Include techniques, strategies or ideas to help delegates share their learning once they return to their communities

Conference delegates include early childhood educators, administrators, school age and family child care providers, students, instructors, research and policy analysts, and advocates.

Delegates from the 2017 conference provided feedback on the types of workshop topics that they would like for professional development. Suggested topics include infant/toddler topics, special/extra needs/inclusion, school aged programming for diverse cultural perspectives, mental health, professionalism, leadership, AB curriculum concepts, pedagogy, parent engagement, working with systems/legislation and self-care for ECEs.

REMUNERATION

Remuneration is given to the lead presenter submitting the proposal and includes the following:

- Conference attendance for the day of presentation
- Morning breakfast/coffee, afternoon snack and lunch on the day of presentation

NOTE: Travel, accommodation and parking are the sole responsibility of the presenter.

Workshop proposals will be reviewed and selected based on timeliness of session topic, creativity of approach, expertise of presenters, connection to further professional learning; proposals selected will demonstrate an understanding of inclusiveness, diversity (i.e. cultural, ethnicity, religious, class, age and developed abilities), and ethical practices.

Selection of presenters and presentations is at the sole discretion of AECEA's Conference Planning Committee. Successful applicants will be notified by email by **Friday, December 15, 2017**.

We ask that presenters do not:

- Sell or endorse any products or materials.
- Distribute any personal evaluations (AECEA will provide workshop evaluation forms and share the results with presenters after the conference).

If you find yourself unable to attend at the time your session is scheduled, it is your responsibility to:

- Find an alternate presenter to lead the workshop as it was submitted.
- Notify the conference coordinator of such a change as soon as possible.

CALL FOR PRESENTATIONS

Please complete this form in full and return it by **Friday, December 1 2017** by e-mail to aeceaconference@gmail.com

1. Name and professional title											
2. Contact information	Phone: _____ Email: _____ Mailing address: _____										
3. Short bio (Between 1 and 3 sentences)											
4. Title of Professional Learning Session											
5. Brief session description (include benefits to participants, and format such as lecture, make and take format, etc). Please keep the workshop description to one paragraph.											
6. Presentation Stream Use the highlighting tool to indicate which stream.	<table border="0"> <tr> <td>Programming</td> <td>Curriculum Framework Concepts</td> </tr> <tr> <td>Innovative Practice</td> <td>Management/Supervision</td> </tr> <tr> <td>Pedagogical Leadership</td> <td>Pedagogy</td> </tr> <tr> <td>Policy/Advocacy</td> <td>Image of ECE Working with Families</td> </tr> <tr> <td>Responsive Environments</td> <td>Child Mental Health/Guidance</td> </tr> </table>	Programming	Curriculum Framework Concepts	Innovative Practice	Management/Supervision	Pedagogical Leadership	Pedagogy	Policy/Advocacy	Image of ECE Working with Families	Responsive Environments	Child Mental Health/Guidance
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Innovative Practice	Management/Supervision										
Pedagogical Leadership	Pedagogy										
Policy/Advocacy	Image of ECE Working with Families										
Responsive Environments	Child Mental Health/Guidance										
6. Maximum number of participants Use the highlighting tool to indicate max number of participants	<table border="0"> <tr> <td style="text-align: center;">40</td> <td style="text-align: center;">70</td> <td style="text-align: center;">100</td> </tr> </table>	40	70	100							
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7. Intended target audience Use the highlighting tool to indicate which audience	<table border="0"> <tr> <td>Novice (0 to 1 yr)</td> <td>Intermediate (3 to 5 yrs)</td> <td>Experienced (10+ yrs)</td> </tr> <tr> <td>Preschool (ages 3 to 5)</td> <td>Infant/Toddler</td> <td>Special Needs OOSC</td> </tr> <tr> <td>Family Child Care</td> <td>Administrators/Leadership</td> <td></td> </tr> </table>	Novice (0 to 1 yr)	Intermediate (3 to 5 yrs)	Experienced (10+ yrs)	Preschool (ages 3 to 5)	Infant/Toddler	Special Needs OOSC	Family Child Care	Administrators/Leadership		
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8. Preferred presentation day and time Use the highlighting tool to indicate preferred time	**Friday Leader/Administrator Focus <table border="0"> <tr> <td>Friday afternoon</td> <td>Saturday morning</td> </tr> <tr> <td>Friday morning</td> <td>Saturday afternoon</td> </tr> </table>	Friday afternoon	Saturday morning	Friday morning	Saturday afternoon						
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9. Equipment required Use the highlighting tool to indicate equipment needed	<table border="0"> <tr> <td>Flipchart/markers</td> <td></td> </tr> <tr> <td>Overhead projector</td> <td>TV/VCR</td> </tr> </table>	Flipchart/markers		Overhead projector	TV/VCR						
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10. Preferred room set-up (please note that conference organizers will provide the set-up that is most suitable to conference needs): Use the highlighting tool to indicate equipment needed	<table border="0"> <tr> <td>Theatre</td> <td>Classroom</td> <td>Small group/tables</td> <td>Outdoors</td> <td>No tables/chairs</td> </tr> </table>	Theatre	Classroom	Small group/tables	Outdoors	No tables/chairs					
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11. Please indicate with an X if you will be eating breakfast and staying for lunch on the day of your presentation.	<table border="0"> <tr> <td>Yes, I will be attending lunch.</td> <td>No, I will not be attending lunch.</td> </tr> </table>	Yes, I will be attending lunch.	No, I will not be attending lunch.								
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